

# Privacy Statement for Face-to-Face and Online Events

Stockholm, 15/06/2022

### 1. Purpose of the processing operation

ECDC processes the personal data collected in accordance with Regulation (EU) 2018/1725.

The purpose of the processing is the following:

ECDC processes the personal data for the purpose of the organisation of virtual events and meetings and the registration of the participants. Recordings of the meetings may be made for internal purposes only (e.g. minutes taking).

If a recording is made for internal purposes, participants will be informed at the beginning of the meeting that such recording is made and for which internal purpose.

### 2. Identity of the Data Controller

European Centre for Disease Prevention and Control (ECDC), Gustav III:S Boulevard 40, 16973 Solna, Sweden  
Resource Management Services (RMS), Corporate Services, [pontus.molin@ecdc.europa.eu](mailto:pontus.molin@ecdc.europa.eu)

Please note that ECDC as the main controller is responsible for processing your requests for exercising the rights of data subjects under Regulation (EU) 2018/1725 and providing you with information about the data processing operation.

### 3. Legal basis for the processing

The legal basis of the processing operation is:

- Article 5 (1) (a): the processing is necessary for performance of tasks in the public interest attributed by Union or Member State legislation
- ECDC Founding regulation 851/2004, specifically article 3.2 lit. d and e; article 6.2
- Director's Administrative Decisions ECDC-AD-2020-01 and ECDC-AD-2020-03.

### 4. Categories of Personal Data collected

The categories of data collected and used for the processing operations are the following:

- Name (first name and surname)
- E-mail
- Phone Number
- Work Position/Occupation
- Place of Employment

If recordings are made for internal purposes: voice, photographs, video streaming or short videos recorded during an event. Provision of the video for the purposes of recording is not mandatory. The processing of your data will not be used for an automated decision making, including profiling.

## 5. Who has access to your information and to whom is it disclosed?

The recipients of the data are the following:

- ECDC staff and personnel
- Meeting or conference participants

No transfers of data to third countries or international organisations is envisaged. However, personal data may be used to draw up a list of participants which may be distributed at the event. If representative of third countries or international organisation are participating in the meeting as participants, they will be able to access this data.

## 6. How long do we keep your data?

ECDC will retain the data collected for the purpose of event organisation for 7 years.

The recordings will be kept for the time needed to draft the minutes, and in any case for max. 30 calendar days after the last meeting day.

## 7. How do we protect and safeguard your information?

To protect your personal data, several technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

## 8. What are your rights and how can you exercise them?

The Controller may be contacted at any time by the data subjects for exercising the right of access, to rectify, to block, to erase, to transmit or to object to the processing of the data. Where the legal basis to the processing is consent, this consent can be withdrawn at any time.

The Controller can be contacted on: [pontus.molin@ecdc.europa.eu](mailto:pontus.molin@ecdc.europa.eu).

Data subjects can request the deletion of their personal data by the data controller, who will do so within 45 working days.

Data subjects can also contact the ECDC Data Protection Officer (DPO) in case of any difficulties or for any questions relating to the processing of their personal data at the following email address: [dpo@ecdc.europa.eu](mailto:dpo@ecdc.europa.eu).

The data subject has the right of recourse at any time to the European Data Protection Supervisor: [www.edps.europa.eu](http://www.edps.europa.eu) and at [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

Exceptions based on Regulation (EU) 2018/1725 may apply.